# TOWN OF BOLIVAR
# Regular Meeting Minutes

June 20th, 2017

**1.** A Regular Monthly Meeting of the Town of Bolivar, NY was held on, June 20th, 2017, at 6:00 p.m., at the Bolivar Town Hall.

**2.** Supervisor Gould called the meeting to order at 6:05 p.m. and led in the Pledge of Allegiance.

**3.** Present:

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|---|---|
| Ricky Gould | Supervisor (arrived 6:28pm) |
| Sharon Evingham | Deputy Supervisor/Councilperson |
| Bob Ingalls | Councilperson |
| Bud Wittenburg | Councilperson |
| Randy Iantorno | Councilperson |
| Bradley Schiralli | Highway Superintendent) |
| Amanda Gilliland | Town Clerk |

**4.** Absent: None

**5.** Guests Present and Public Concerns: None

**6.** **APPROVAL OF MAY 16TH 2017 MEETING MINUTES**

The minutes of May 16th, 2017, were read by the Board. A motion was made by Councilperson Evingham, seconded by Councilperson Ingalls, to accept the minutes.

Aye – 5, Nay – 0 Motion carried.

**7.** **PAYMENT OF BILLS:**

On a motion of Councilperson Iantorno, seconded by Councilperson Wittenburg that the bills be paid in the following amounts:

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|---|---|
| GENERAL FUND A Abstract 6, Vouchers #125-151 | $9,670.24 |
| GENERAL FUND B Abstract 6, Vouchers #4 | $16,000. 00 |
| HIGHWAY FUND DA Abstract 6, Vouchers #58-64 | $1,285.18 |
| HIGHWAY FUND DB Abstract 6, Vouchers #12-17 | $8,518.96 |
| | |
| **TOTAL** | **$35,474.38** |

Aye – 5, Nay – 0 Motion carried.

**8. APPROVAL OF BOLIVAR RICHBURG WATER DISTRICT ABSTRACTS FOR MAY 2017**

On a motion of Councilperson Ingalls, seconded by Councilperson Evingham, to approve the abstract for the Bolivar Richburg Water District.
Aye – 5, Nay – 0 Motion carried.

- Water board news: have not had a meeting yet

  -New water customer hook up policy- approve/update? No update

**9. OLD BUSINESS:**

- Reassessment news: Grievance day was June 6th. The review board arrived at 3:30pm and did not leave until 1:30am. They had over 30 people attend and reviewed about 50 parcels.

- Village PD door & Town Hall doors: Austin Locksmithing and Security will be installing new doors and Robert Thomas has been appointed to work as needed on the Town Hall. He will be doing the concrete and brick work for the damaged door.

- Price on crack sealing parking lot: Supervisor Gould is waiting on a return call from Carter.

- Update on parking lot lights by back handicap spot and lights above handicap entrance: Supervisor Gould met with Steve Ferry and got the list of materials needed to put in the lights. The materials were ordered and Robert Thomas will install once materials are received.

- CDBG monitoring report needs completed: Supervisor Gould completed the report and sent it via mail and email on 6/15/17.

- A procurement policy was found and the Board reviewed the policy. It was effective in 1992. The Board agreed that the Town should have an updated/revised policy. The Clerk will have and updated/revised copy for next meeting.

- Hall decorations will be discussed at next meeting.



**10. <u>NEW BUSINESS:</u>**

- Approve Dave Mash as Deputy Highway Superintendent
  On a motion of Councilperson Iantorn, seconded by Councilperson Wittenburg, to approve Dave Mash as Deputy Highway Superintendent. Aye – 5, Nay – 0. Motion carried.

- Printer for Highway Superintendent Schiralli's office: Shawley's has a small printer for $150 and will refill toner for $59, Staples has a small printer for $159.99 and toner is $71.39-$83.99.The Board is in favor of Highway Superintendent Schiralli just using Town Hall copier/printer.

- Robert Thomas (RT) as employee: All of Robert Thomas' paperwork is in and he is all set to start working on the Town Hall as needed.

- Id tags for assessor, code enforcement, & dog control? The Clerk will shop around to see what can find.

- Pool: Approval for Taylor Lubi, Senior Aquatics Director from Olean YMCA, to give a lesson to lifeguards on how to give lessons. 2 hrs – $165 total. The Board agreed that Taylor Lubi's lesson would be great for the lifeguards. Pool Director Stephanie Hulin was informed that it was Ok'd.

- Pool Grant: In order for anything further to happen with the grant, The Board needs to commit to their out of pocket portion. The amount is around $40,000 over the next 3 years. This means the Moore Memorial Pool budget for these years will be increased by $10,000 to make the budgeted amount around $26,000.
  Motion: Bud
  Second: Randy
  All in favor: 3, Sharon & rick opposed. Motion carried.

- The Village and Town Justice are requesting a letter board to hang next to the Court room door with the court hours listed. The Board agreed to purchase one.

**11. Report of Town Officials**

- **Code Enforcement:** 1 building permits and 1 Demo permit issued in May. Kurtzhalts: Built rustic cabin on Scott hollow; Lu Anne – demo old mobile home on Phillips hill.

- **Town Clerk:** The Clerk report was handed out to the board. Check#1733 for

| | |
|---|---|
| PAID TO SUPERVISOR FOR GENERAL A FUND | $1,155.49 |
| PAID TO SUPERVISOR FOR GENERAL B FUND | $366.00 |
| PAID TO NYS DEC FOR DECALS | $179.51 |
| PAID TO NYS AG & MARKETS FOR ANIMAL POPULATION CONTROL FUND | $66.00 |
| PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSE | $45.00 |
| PAID TO COUNTY TREASURER FOR LANDFILL | $152.00 |
| **TOTAL DISBURSEMENTS** | **$1,964.00** |

$1,155.49 was deposited in the General A Fund. Check #1734 for $366.00 was deposited in the Part Town Fund. Also issued by the Clerk's Office were 3 handicap permits, and 4 notarized documents.

On a motion of Councilperson Ingalls, seconded by Councilperson Evingham to approve the Clerk's Report for April.
Aye – 5, Nay – 0 Motion carried.

- Justice: Justice Kirnan submitted his monthly report to the Board for the month of May. Check #1060 for $2,966.00 was deposited into the General A fund.

- Dog Control: Dog Control Officer Scott Fuller gave his report for May.

- Highway: Highway Superintendent Brad Schiralli gave his report to the Board. Miller Hollow Rd has been being worked on for the past month. Ditched are getting cleaned, crossover sluice pipes are getting changed, and shoulders are getting graded. Allegany County brought over a sod loader to help load materials into the trucks. Suite Kote will be here on June 27th to grind Miller Hollow. Then brine will be inject while Suite Kote is grinding. Then the entire road, 7,000 feet, will be reprofiled. After waiting 20-30 days, the next step will be to put a double course of #1 stone and asphalt down. Then come back in and do a third course of 1 A's and asphalt.
  Before the highway employees go on their summer break, they will try to get at least one pass of roadside mowing done on the Town roads and will also be patching potholes. Their summer break begins July 3rd until July 10th. They will be back to work on July 11th.



The dirt portion of Scott Hollow Rd, the dirt portion of Anderson Hollow Rd, Wappseney Rd, Stoney Lonesome Rd, and Kansas Hollow Rd are all on the agenda for finishing up grading and ditching, once back from break.
A quote came back from George and Swead for a new poly 2,600 gallon brine tank mounted on skids. The quote was for $7,000. The Board discussed the quote and would like Superintendent Schiralli to see if he can find a used poly 2,600 gallon brine tank.
The employee that has been off work since December has returned to work as of May 22nd.
A new electric pole needs to be installed, on the Town's side of the electric meter that feeds power to the cemetery. Superintendent Schiralli will contact Roxanne Hewitt to get permission to gain access to her property to install the new pole and possibly trim some of her trees that the lines go through.

**12.** A motion to adjourn the meeting, at 8:10 p.m., was made by Councilperson Wittenburg, seconded by Councilperson Ingalls.

Aye – 5, Nay – 0 Motion carried.

Respectfully Submitted,

Amanda Gilliland

Town Clerk