TOWN OF BOLIVAR
Regular Meeting Minutes

August 15th, 2017

1. A Regular Monthly Meeting of the Town of Bolivar, NY was held on, August 15th, 2017, at 6:00 p.m., at the Bolivar Town Hall.

2. Supervisor Gould called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

3. Present:

Ricky Gould	Supervisor
Randy Iantorno	Councilperson
Sharon Evingham	Councilperson
Bud Wittenburg	Councilperson
Bradley Schiralli	Highway Superintendent
Amanda Gilliland	Town Clerk

4. Absent: Bob Ingalls — Councilperson

5. Guests Present and Public Concerns: None

6. **APPROVAL OF JULY 18TH 2017 MEETING MINUTES**

The minutes of July 18th, 2017, were read by the Board. A motion was made by Councilperson Iantorno, seconded by Councilperson Wittenburg, to accept the minutes.

Aye – 4, Nay – 0 Motion carried.

7. **PAYMENT OF BILLS:**

On a motion of Councilperson Evingham, seconded by Councilperson Wittenburg that the bills be paid in the following amounts:

GENERAL FUND A Abstract , Vouchers #175-196	$7,950.65
GENERAL FUND B Abstract , Vouchers #	$0
HIGHWAY FUND DA Abstract , Vouchers #77-93	$2,701.47
HIGHWAY FUND DB Abstract , Vouchers #21-25	$19,570.46
TOTAL	**$30,222.58**

Aye – 4, Nay – 0 Motion carried.

8. APPROVAL OF BOLIVAR RICHBURG WATER DISTRICT ABSTRACTS FOR JULY: Abstract not ready for Board meeting.

- Water board news: Received 2 invoices for new water customer hook ups. The 1st one was from Kyle Baldwin, 1440 Kansas Hollow Rd. The Board did not make a motion to approve as they would like more discussion from the Water board. The 2nd one was from Kossuth Community Chapel. The Chapel submitted a detailed invoice that also showed that they paid the contractor. The Town Board agreed to approve payment.

  On a motion of Supervisor Gould, seconded by Councilperson Iantorno to pay the Kossuth Community Chapel the Water District's agreed portion of the hook up.
  Aye – 4, Nay – 0 Motion carried.

  The invoices will go to the Village of Bolivar and Village of Richburg for approval.

  -New water customer hook up policy- approve/update? No meeting yet

9. OLD BUSINESS:

- Reassessment news: Clerk was served papers for Assessor from someone who is fighting the grievance day decision. There is at least one more that plans to fight assessment with the state.

- Village PD door & Town Hall doors: Austin Locksmithing has received 50% down to order doors. Robert Thomas has finished work and doors have been ordered.

- Update on lights by back handicap spot and lights above handicap entrance. Materials are here, just waiting on Robert Thomas to do the work.

- CDBG monitoring report needs completed: there was a question about the $3k that was due according to CDBG monitoring. Deputy Clerk/Bookkeeper Debra Wight sent a letter showing that this has been paid and also sent a copy of the cashed check. The Town received a Certification of Completion that states the Office of Community Renewal has approved the closeout of the grant.

- Hall decorations need further discussion.

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- Pool update: Councilperson Wittenburg gave a pool update to the Board. States the pool has snakes again, but not in the pool. The guards spray every day to keep the snakes away. Overall it was a good report. There have been no incidents this season and only one minor complaint. The last day the pool is open this season is Saturday, August 19th. On that day they are having a fun day with no admission and food and games.

- Court letter board update: Justice Kirnan was in inquiring about letter board. Also says court answering machine is messing up again, not recording properly. The Board asked the clerk to email them some prices on a letter board. Supervisor Gould took a look at the answering machine and remembered that they had an issue with the microphone not recording properly while in the machine. They had taken it apart before and got it to record. He was going to try and do that again, and if that doesn't work then the machine will be replaced with the answering machine that was just ordered.

- Procurement policy – The Board has been emailed samples sent from Assoc. of Towns. The Board will look at this and discuss at next meeting.

10. <u>NEW BUSINESS:</u>

- RG&E is updating their files and requesting missing documentation. They are asking for a quick letter or memo from municipalities stating that New York Electrical Inspection Agency has been approved to perform electrical inspections in the town.
  The Board did not approve this as the Code Enforcement Officer said he uses Billy Brawn, from Atlantic Inland, for all the electrical inspections in the Town.

- Partial Payments for real property taxes. The Board at this time is not in favor of partial tax payments. The Board will discuss this at another time if they County askes for the Towns to start accepting partial payments.

11. <u>REPORT OF TOWN OFFICIALS:</u>

- **<u>Code Enforcement</u>**: 6 building permits issued in July. Crowley: 7771 RT 417W, 20x16 pavilion; Iantorno: 316 Cnty Rd 33, 8x8 deck; Perrin: 7347 Anderson Hollow, 20x32 pavilion; Schiralli: 1400 Bartlett Rd, 35x60 pole structure; Brewer: 7613 Rt 417E, build front porch; McKay, Horse Run rd, 42'x30' 2 story structure.

- **Town Clerk:** The Clerk report was handed out to the board. Check#1743 for $1,391.86 was deposited in the General A Fund. Check #1744 for $1,122.80 was deposited in the Part Town Fund. Also issued by the Clerk's Office were 3 handicap permits, and 5 notarized documents. Hunting licenses go on sale Tuesday August 1st. The Clerk would like to temporarily change her hours for September and October. The new hours will be 8am-3pm. The Board did approve the new hours.
  On a motion of Councilperson Iantorno, seconded by Councilperson Wittenburg, to approve the Clerk's new hours.
  Aye – 4, Nay – 0 Motion carried.

PAID TO SUPERVISOR FOR GENERAL A FUND	$1,391.86
PAID TO SUPERVISOR FOR GENERAL B FUND	$1,122.80
PAID TO NYS DEC FOR DECALS	$108.64
PAID TO NYS AG & MARKETS FOR ANIMAL POPULATION CONTROL FUND	$49.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSE	$0
PAID TO COUNTY TREASURER FOR LANDFILL	$199.50
TOTAL DISBURSEMENTS	**$2,871.80**

On a motion made by Councilperson Iantorno, seconded by Councilperson Wittenburg, to approve the Clerk's report for July.

Aye – 4, Nay – 0. Motion carried

- **Justice**: Justice Kirnan submitted his monthly report to the Board for the month of July. Check #1062 for $1,381.00 was deposited into the General A fund.

- **Dog Control**: Dog Control Officer Scott Fuller gave his report for July.

- **Highway**: Highway Superintendent Schiralli gave his report to the Board. Highway Superintendent Schiralli informed the Board of an employee that will be off of work beginning September 14th for surgery.
  Mr. Schiralli discussed with the Board about purchasing a Hardy sander for the 99 International truck. The Board advised Mr. Schiralli to check with the

Town's procurement policy regarding purchasing. If the procurement policy has been followed and the purchase is budget friendly, then the Board is ok with the purchase.
Highway Superintendent Schiralli also talked to the Board about the 2004 Sterling single axle truck. He would like to have the truck sandblasted and painted and possibly get a used bed for it. The Board again asked him to review the procurement policy and get some quotes to present at an upcoming meeting.

Mr. Schiralli also talked about the loader needing new rotors. Supervisor Gould reminded Mr. Schiralli that budget time is approaching and he should submit what he would like to purchase in his budget request.
Highway Superintendent Schiralli let the Board know that the Miller Hollow reconstruction is going very well. The only issue Mr. Schiralli has with the road is how the chipper operator from Suite-Kote laid more gravel then needed which resulted in the Town had to purchase 4 more loads of gravel. The Board asked Mr. Schiralli to contact Suite-Kote and ask for credit towards renting the Spreader as this was their operator error and needed to be corrected by the Town or the road would be correct.
The Lions Club is asking the Town for some gravel to put under a shed they are putting inside the Village garage fence. The Board did not see an issue in giving them some gravel.

- Spoils and how they are handled: update. Will discuss at the next meeting.
- Brine hauling and tank? Will discuss at the next meeting.

Highway Superintendent Schiralli also informed the Board that the highway department is currently working on the dirt portion of Scott Hollow Rd. They are cleaning ditches and hauling the material way. Another layer of crushed bank run will be added to the surface of the road.

12. A motion to adjourn the meeting, at 8:05 p.m., was made by Councilperson Iantorno, seconded by Councilperson Evingham.

Aye – 4, Nay – 0 Motion carried.

Respectfully Submitted,

Amanda Gilliland

Town Clerk