TOWN OF BOLIVAR
Regular Meeting Minutes

June 19th, 2018

1. A Regular Monthly Meeting of the Town of Bolivar, NY was held on, June 19th, 2018, at 6:00 p.m., at the Bolivar Town Hall.

2. Supervisor Gould called the meeting to order at 6:05 p.m. and led in the Pledge of Allegiance.

3. Present:

Ricky Gould	Supervisor
Bob Ingalls	Councilperson
Randy Iantorno	Councilperson
Sharon Evingham	Deputy Supervisor/Councilperson
Bud Wittenburg	Councilperson
Brad Schiralli	Highway Superintendent (left 7pm)
Amanda Gilliland	Town Clerk

4. Absent: None

5. **Guests Present and Public Concerns**: None

6. **APPROVAL OF MAY 15TH, 2018 MEETING MINUTES**

The minutes of May 15th, 2018, were read by the Board. A motion was made by Councilperson Iantorno, seconded by Councilperson Evingham, to accept the minutes.
Aye – 5, Nay – 0 Motion carried.

7. **REPORT OF TOWN OFFICIALS:**

- **Highway:** Highway Superintendent Brad Schiralli gave his report to the Board.
  Mr. Schiralli updated the Board of the June projects. They include replacing a sluice pipe on Beers Hollow Rd., roadside mowing until the hydraulic pump casting broke, ditch and culvert cleaning on Horse Run Rd., graveled and graded Black and George Rd. and Stoney Lonesome Rd., and continuing to do clean up from the Feb. heavy snow storm.
  Highway Superintendent Schiralli discussed with the Board about the DEC putting a stop to the use of all brine at the Independence and Beach Hill Facilities. The Town will have to substitute brine with calcium chloride, which is projected to cost $1.55 per gallon.
  Mr. Schiralli and the Board also discussed the procurement policy. They agreed to have the policy revised.

A tarp system was also discussed with the Board and agreed that if is money in his budget than the tarp system should be purchased.

The Horse Run Rd capital project will get worked on July 10th and 11th. There will be 1.6 miles worked on this year and 1.6 miles next year.
An exhaust fan system was discussed for the garage. Mr. Schiralli gave the Board a copy of a quote he received. The Board agreed that this particular system would not be adequate enough for the garage and encouraged Mr. Schiralli to do further research to see if there is a need for exhaust fans.
The Deputy Superintendent position was tabled for a future discussion.
The Board also discussed the wood on California Hollow Rd. that someone other than the property owner asked to take for firewood. The Board agreed that the property owner should have the opportunity to get the wood.

- **Code Enforcement:** 0 building permits issued in May. Building permits fees were discussed by the Board and may be open for discussion for the next meeting.

- **Town Clerk:** The Clerk report for May was handed out to the board. Check#1782 for $1,422.43 was deposited in the General A Fund. Also issued by the Clerk's Office were 5 handicap permits, and 5 notarized documents.

PAID TO SUPERVISOR FOR GENERAL A FUND	$1,422.43
PAID TO SUPERVISOR FOR GENERAL B FUND	$0
PAID TO NYS DEC FOR DECALS	$349.57
PAID TO NYS AG & MARKETS FOR ANIMAL POPULATION CONTROL FUND	$73.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSE	$45.00
PAID TO COUNTY TREASURER FOR LANDFILL	$304.00
TOTAL DISBURSEMENTS	**$2,194.00**

On a motion of Councilperson Evingham, seconded by Councilperson Wittenburg, to approve the Clerk's Report for May.

Aye – 5, Nay – 0 Motion carried

- **Justice:** Justice Kirnan submitted his monthly report to the Board for the month of April. Check #1075 for $2,222.00 was deposited into the General A fund.

- **Dog Control:** Dog Control Officer Scott Fuller submitted the report for May 2018.
  - Received unsatisfactory inspection report dated 5/22/18. Made Brad aware of issues. 6/13/18 brad states issues have been fixed.

8. PAYMENT OF BILLS:

On a motion of Councilperson Iantorno, seconded by Councilperson Ingalls, that the bills be paid in the following amounts:

GENERAL FUND A Abstract , Vouchers #131-153	$5,462.45
GENERAL FUND B Abstract , Vouchers #	$0
HIGHWAY FUND DA Abstract , Vouchers #70-77	$1,927.75
HIGHWAY FUND DB Abstract , Vouchers #17-23	$17,141.44
TOTAL	**$24,531.64**

Aye – 5, Nay – 0 Motion carried.

9. APPROVAL OF BOLIVAR RICHBURG WATER SYSTEM ($8,195.47) AND WATER PROJECT ($331,362.65) ABSTRACTS FOR JUNE 2018:

On a motion of Councilperson Ingalls, seconded by Councilperson Wittenburg, to approve the abstract for the Bolivar Richburg Water System.

Aye 5, Nay – 0 Motion carried.

- Water board news: The early return option date for the lease of the 2015 Ford F150 is on 9/16/18. The water dept has decided to keep the truck and not lease another truck at this time.

- **RESOLUTION 9-2018 APPROVING THE APPOINTMENT OF AMANDA GILLILAND AS WATER CLERK AND STEPHANIE MACDONELL AS DEPUTY WATER CLERK:**

  On a motion made by Councilperson Iantorno, seconded by Councilperson Evingham, to approve Amanda Gilliland as Water Clerk and Stephanie MacDonell as Deputy Water Clerk for the Bolivar Richburg Joint Water System

  Aye – Gould, Aye – Iantorno, Aye – Ingalls, Aye – Evingham, Aye – Wittenburg, Nay – None.
  RESOLVED to approve the above appointments.

10. OLD BUSINESS:

- Boiler electrical work update? Will talk with Mr. Stonemetz about completing work.

- Court letter board update: Still working on letter board purchase.

- Procurement policy:

  On a motion made by Supervisor Gould, seconded by Councilperson Iantorno, to approve updating the threshold for "Estimated Amount of Purchase Contract" on the Town of Bolivar's Procurement Policy to the following:

  $500 - $4,999 need 2 verbal quotes
  $5,000 - $9,999 need 3 written/fax quotations or written request for proposals

  Aye – 5, Nay – 0. Motion carried.

- NYS DEC request for forest land: update? Supervisor Gould will update at next month's meeting.

- Pool Update: A walk through was scheduled for Weds, June 20th to go over the plans from the engineer.

- Recreation Program: Supervisor Gould updated the Board on the progress and handed out the program showing the activities planned. The program will start on Monday, June 25th.

11. <u>NEW BUSINESS</u>:

- Town Assessor: The Board, at the assessor's request, discussed her plan for the future as she would like to retire from some of her towns.

- Purchase business cards for Town: Board ok'd purchase of business cards for the Town.

- Village of Richburg Judge vs Town of Bolivar (Richburg): There is a question about code enforcement when the property is Village of Richburg but Town of Bolivar and who is the court that fines/tickets would go through. Supervisor Gould will contact the DA to see.

- Steve Kirnan Schooling (Clerk): The Board was ok with Mr. Kirnan to go to schooling even if he might be over budget at the end of the year.

12. A motion to adjourn the meeting at 8:25 p.m. was made by Councilperson Ingalls, seconded by Councilperson Evingham.

Aye – 5, Nay – 0 Motion carried.

Respectfully Submitted,
Amanda Gilliland
Town Clerk