TOWN OF BOLIVAR
Regular Meeting Minutes

September 17, 2024

1. A Regular Monthly Meeting of the Town of Bolivar, NY was held on, September 17th, 2024, at 6:00 p.m., at the Bolivar Town Hall.

2. Call to order by Supervisor Gould with the Pledge of Allegiance 6:00 pm

3. Present:

Ricky Gould	Supervisor
Randy Iantorno	Councilperson/Deputy Supervisor
Ed Majot	Councilperson
Bradley Schiralli	Highway Superintendent
Amanda Gilliland	Town Clerk

4. Absent:

Bud Wittenburg	Councilperson
Alyn MacDonell	Councilperson

5. Guests Present and Public Concerns: Amanda Lehman – Friendship St. – came in with questions regarding water bills, but while asking her questions, it was determined that her questions were actually regarding the sewer bills. The board directed her to speak with the Village of Bolivar board. Ms. Lehman left the meeting at 6:15pm.
Also present was Doug Moore – First St. – he was mostly observing the meeting but did have concerns regarding the Maple Lawn Cemetery.

6. APPROVAL OF AUGUST 20th, 2024 REGULAR MEETING MINUTES
The minutes of the August 20th, 2024 meeting were read by the Board. A motion was made by Councilperson Iantorno, seconded by Councilperson Majot, to accept the minutes.
Aye – 3, Nay – 0. Absent – 2. Motion carried.

7. PAYMENT OF BILLS:
On a motion of Councilperson Iantorno, seconded by Councilperson Majot, that the bills be paid in the following amounts:

GENERAL FUND A Abstract, Vouchers #157-174	$6,233.87
GENERAL FUND B Abstract, Vouchers #6-7	$743.00
HIGHWAY FUND DA Abstract, Vouchers #61-63	$1,393.31
HIGHWAY FUND DB Abstract, Vouchers #41-50	$107,040.90
TOTAL	**$115,411.08**

Aye – 3, Nay – 0. Absent – 2. Motion carried.

8. APPROVAL OF BOLIVAR RICHBURG WATER DISTRICT ABSTRACTS FOR SEPTEMBER 2024 TOTALING $13,596.87:
On a motion of Supervisor Gould, seconded by Councilperson Majot, to approve the abstract for the Bolivar Richburg Water District.
Aye – 3, Nay – 0. Absent – 2. Motion carried.

- Water board news: no news

9. REPORT OF TOWN OFFICIALS:

- **Highway:** Highway Superintendent Brad Schiralli gave his report to the Board.
  Supervisor Gould informed the Board on the procedure when the Town piggybacks on a bid. The comptroller's office informed the Town that both municipalities have to agree that the Town can use their bid. For example, on one of the last truck purchases, the Town went off of Onondaga County's government contracted bid. Therefore, the Town should have asked Onondaga County if the Town could use it and a copy of the contract.
  Superintendent Schiralli then gave his report.
  Pool. We have been working on the pool sluice pipe above K. Hackett's house. We set some head blocks around the pipe and have installed a weir to prevent logs sticks and huge rocks from getting into the pipe. A chain linked fence and gate will also be going up around the weir and a sign on the fence.
  We will soon begin working on the drainage DI in the driveway / parking lot behind the pool house.
  The cost of materials for DI, Grate and perforated pipe will be about $800. The bill will be invoiced to Moore Memorial Pool for reimbursement.
  Highway. We have been patching potholes on Town roadways
  Equipment maintenance and repair. The 938 H loader needs ride control solenoid and the Caterpillar (Milton cat) made a service call to fix the loader.
  Truck mileage and equipment hours were also updated for the Board

- **Code Enforcement**: No report for August submitted. 2 building permit applications: Warner/Firkel – 204 Horse Run Rd -new house; Jackson – Phillips Hill Rd – 12 x 20 shed

- **Town Clerk:** The Clerk report for August was handed out to the board. Check #2105 for $4,145.27 was deposited in the General A Fund. Check #2106 for $225.00 was deposited in the General B Fund. Also issued by the clerk's Office were 4 permanent handicap permit and 1 notarized document.

PAID TO SUPERVISOR FOR GENERAL A FUND	$4,145.27
PAID TO SUPERVISOR FOR GENERAL B FUND	$225.00
PAID TO NYS DEC FOR DECALS	$2,690.23
PAID TO NYS AG & MARKETS FOR ANIMAL POPULATION CONTROL FUND	$48.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSE	$22.50
PAID TO COUNTY TREASURER FOR LANDFILL	$171.00
TOTAL DISBURSEMENTS	**$7,302.00**

On a motion made by Councilperson Majot, seconded by Councilperson Iantorno to approve the clerk's report for August.

- **Justice:** Justice Gilliland submitted his monthly report to the Board for the month of June. Check #1037 for $1,705.00 was deposited into the General A fund.

- **Dog Control:** Dog Control Officer Katie Miszuk submitted a report for August.

10. OLD BUSINESS:

- Town lawyer**:** review contract.

(Regular Meeting September 17th, 2024 cont.)

On a motion made by Councilperson Iantorno, seconded by Councilperson Majot, to accept the contract with a local attorney starting January 1, 2025, and to not reappoint the current town attorney.
Aye – 3, Nay – 0, Absent – 2. Motion carried.
Town Clerk Gilliland will contact the attorney's office.

- NYMIR inspection: Supervisor Gould and Highway Superintendent discussed the recommendations NYMIR had made for the shop. Most recommendations have been completed or are almost completed. Supervisor Gould reminded Highway Superintendent that everything needs done by 12/31/2024.

- Cemetery: Councilperson Majot stated he spoke with Gary McDowell and received a quote to mow the cemetery. Supervisor Gould reminded the Board that if it was decided to have someone else mow the cemetery, then the Town has to put it back out to bid.

11. NEW BUSINESS

- Comptroller's risk assessment auditor visit: Supervisor Gould went over some recommendations the risk assessment auditor had. All board members present at board meetings need to be signing or initialing and dating every bill that is approved at the meeting. The Auditor stating that reviewing and making a motion to approve is not enough. Piggybacking was discussed under Highway report. Also recommended was having a 284-agreement done each year. This is an agreement that the highway superintendent does after the budget is passed and gives to the Board by the end of the year. This lets the Board know what projects are planned and how much of the budgeted money is planned to be used. Supervisor Gould also informed the Board that the auditor explained that when purchasing and following the procurement policy, proof needs to accompany the bill. So, if 2 verbal quotes are needed, the quote along with whom it was from and the name and contact info for that person spoke to need to be with the bill of the winning quote. The board also each received copies on the Town of Bolivar Procurement Policy to review.
  Also, regarding purchasing, Supervisor Gould will use his personal card to pay for purchases with venders that the Town does not have an account with and rarely uses. The Auditor stated that it should not become a common practice and said maybe the Town should think about getting a credit card for such instances. The Board will discuss getting a credit card at the next meeting.

- Teamster contract: Supervisor Gould informed the Board that the Teamster contract expires 12/31/2024. The Board needs to set a date to meet to go over the demands for the upcoming contract. At this meeting the Board will also discuss the budget.

12. A motion to adjourn the meeting at 7:26 p.m. was made by Councilperson Iantorno, seconded by Councilperson Majot.
Aye – 3, Nay – 0, Absent - 2. Motion carried.

Respectfully Submitted,

Amanda Gilliland,
Town Clerk